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भारत संचार निगम लिमिटेड  
(भारत सरकार का उद्यम)  
**BHARAT SANCHAR NIGAM LIMITED**  
(A Govt. of India Enterprise)

## पी.के. पुरवार

अध्यक्ष एवं प्रबन्ध निदेशक

**P.K. PURWAR**

Chairman & Managing Director

D.O. No.1-15/2019-PAT (BSNL)

Dated 11.11.2019

Dear Shri \_\_\_\_\_ ( All Heads of Territorial Circles)

As per the approval of the Union Cabinet for the revival of BSNL we have launched Voluntary Retirement Scheme on 4.11.2019. The response is very good and a large number of officers and staff are opting for VRS. It has now become imperative upon us to settle the retirement benefits to these VRS optees at the earliest.

2. In order to facilitate the early finalisation of retirement process, the various activities for settlement of retirement benefits should be taken immediately. The following items of work require your immediate attention :

- Updation of Service Book;
- Follow up action on the VRS option to ensure that orders can be issued by December 2019;
- Co-ordination with CCA for early settlement of retirement dues of VRS optees;

3. Absorbed BSNL officers and staff who have opted VRS and entitled for CGHS facility should be persuaded to avail CGHS facility, for which reimbursement of one time payment will be the top priority of BSNL Management. This will result in lessening of burden on account of BSNL MRS Scheme and long term Medical facility security to such employees.

4. The process of VRS should be closely monitored so that there is no hindrance in acceptance of VRS proposal received, timely processing of the case and release of retirement benefits to the individual employees. I request you to constitute a Committee at Circle level and SSA level to closely monitor the process of final settlement as well as to ensure smooth finalization of VR scheme.

With best wishes,

Yours sincerely,

( P K Purwar)

To  
Shri \_\_\_\_\_  
All Chief General Managers,  
BSNL.